

<h2 style="margin: 0;">School Emergency Drills</h2> <h3 style="margin: 0;">Documentation Form</h3>
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Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Big Jackson Public School

Date of Drill: 10/30/14 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 8 minutes

Total Participants: 40

Remarks: \_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 1 for school year 2014 - 2015

Name of person conducting drill: Rebecca Jackson

Title of person conducting drill: Building Administrator

Signature of person conducting drill: Rebecca Jackson

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Newaygo County Sheriff's Dept.

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_